



Name of Policy:	Use of Mobile Phones by Pupils Policy
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Reviewed By:	SLT and LGB

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## Use of Mobile Phones by Pupils Policy

This policy provides clear guidance on the use of mobile phones in school by staff, governors, parents/ carers, pupils and visitors.

### **Introduction**

It is recognised that mobile phones are used extensively as a form of communication by many members of our school community. This technology has increased the tools that can be used alongside the function of a phone.

### **Mobile Phones**

Most mobile phones include a camera facility; a built in digital camera enables the user to take high quality pictures. The new generation of phones are equipped with high quality video technology. These can be sent instantly to other mobile phones via text, picture messaging, email etc. They can also be posted on the internet and on social media.

Mobile phones often also include recording devices and it is not appropriate for these to be used as the person being recorded is not always aware and may not have given permission for this to happen.

There is the potential, therefore, for camera mobile phones to be misused in school. In order to safeguard all members of our school community, we have agreed this policy.

### **Pupil Use of Mobile Phones**

Children in key stage 2 may be given permission by parents/carers to walk to and from school independently. This permission is granted by parents/carers on Arbor. If this consent has been given then the key stage 2 pupil is allowed to request permission from the Headteacher to bring a mobile phone into school. This is done via a permission form which is completed by parents/carers and returned once the Headteacher has signed permission.

On arriving at school with a mobile phone, the pupil must turn off the phone and handed into the class teacher. The teacher will collect all mobile phones and keep them secure and away from pupils in a cupboard until the end of the day when the pupil can collect the phone.

Lulworth & Winfrith CE Primary School accepts no liability for any loss or damage to phones that are brought into school or on the school grounds.

Mobile phones will need to be collected at the end of the day and must not be used on any part of the school premises. Any pupil found to be using their phone will have this confiscated and the phone will be handed back to staff for collection by the parent. Parents/carers will be reminded of the school policy and will be asked to clarify these with their child in order for the child to continue to have permission to use it.

We ask that all parents/carers support us in ensuring that this policy is adhered to. Mobile phones should only be brought into school if essential to the safety of a child, e.g. walking home from school alone.

The Pupil Use of Mobile Phones Policy is part of the wider safeguarding procedures for the school. Reference should be made to the Safeguarding, E-Safety and Whistle Blowing Policies.