

School Traffic Management Plan



1. Objectives

- Ensure student safety during pick-up and drop-off.
- Reduce traffic congestion around the school.
- Minimize environmental impact (e.g. idling).
- Promote use of walking and biking where possible.

2. Key Components

A. Traffic Flow Design

- **Separate Lanes:**
 - Car drop-off/pick-up
 - Staff parking
 - Visitor parking
- **No Parking/Stopping Zones:**
 - Clearly marked near school entrances and crosswalks

B. Pedestrian Safety

- Clearly visible footpath on lead up to the school site
- **Planters** to separate pedestrians from traffic.
- Designated **walking paths** into the school grounds

C. Drop-Off/Pick-Up Procedures

- Staff or volunteers to assist at drop-off/pick-up points
- Minibus drivers arrive before the end of the school day

E. Signage and Communication

- Directional and instructional signs
- Speed limit signs (typically 5 mph on school property)
- Frequent communication to parents (maps, emails, printed flyers)
- Travel Plan conducted and parent/carers views gathered.

F. Emergency Access

- Keep emergency lanes open and clearly marked
- Staff trained in emergency evacuation traffic protocols

3. Sustainable & Active Transport Initiatives

- Walking strongly encouraged.
- **Bike-to-School** initiatives joined and safe bike racks provided.
- Encourage carpooling via a parent network or app

4. Enforcement & Monitoring

- On-site personnel present during peak hours
- Periodic review and update of the plan

5. Sample Map

A diagram is very helpful. Here's what it should include:

- Signage locations
- Crosswalks
- Supervision points



Single gate for pedestrian access only.

Sign clearly informing people of the school site.

Sign located on the right-hand side as people drive in.



Planters to separate path from road.

One-way signage in place

Staff car park located away from the pupil and pedestrian entrance/exit for the school. Clearly labelled.